

# Minutes of East Tuddenham Parish Council meeting Tuesday 7 March, 7.30pm East Tuddenham Village Hall

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**Councillors Present:** Kathryn Horton (Chair), Tom Bland, James Howells, John Baldock, Lynsay Barrett and Alexandra Leaney

**Also present:** Lorraine Trueman (Clerk) and members of the public, including District Councillors Paul Claussen and Paul Plummer

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7.30pm Kathryn opened the meeting

## 1. To receive apologies for absence

Apologies were received from Chris Rose

## 2. To receive declarations of interest in agenda items and consider any dispensation requests

Tom Bland declared interest in Parish Pump magazine.

## 3. To approve the minutes of the Parish Council Meetings held on 7 February 2023.

The council **AGREED** the minutes and the chair signed them as a true and accurate record.

## 4. To report progress on items, from the last meeting, not on the agenda (information only)

Kathryn Horton attended design workshop in February, outputs are to follow.

## 5. Open forum for public participation: an opportunity to hear from members of the public and the District/County councillors

A member of the public spoke about disabled residents, children and adults, and the desire for a swing that could be used by these residents and neighbouring villages. The council explained this was a matter for the village hall and Lynsay Barrett will bring this up at their next meeting.

The dog bin near church is broken.

Three families in village are in need of social housing but may need to move out of the village as this type of housing is not readily available. There is a potential site for development on Mattishall Road and the developers are wanting a meeting to present the plan.

The housing survey results are on the website and have been passed onto the developers.

Concerns were raised about the water level of the pond by nature reserve. Anglian Water and the Environmental Agency met onsite with members of the charity and parish council to discuss the issue. Anglian Water are looking into the concern and will update the charity on their findings.

A member of public offered to grow seeds to go in planters by the village sign. The clerk explained Highways permission would be needed to place planters on Highways land. This is to be added to next month's agenda.

A member of the public spoke about the allocation of allotment plots and that this appears to discriminate against the protected characteristics. The council explained that the allotments are run by a charity and that they have no additional powers to intervene in the matter and that they are unable to make any decisions until the item is on the agenda.

Rev. Mark McCaghrey spoke about the future of All Saints' Church. He explained that no decisions have been made about the future of the church and the aim is to keep the church open but to do this it needs to be attended and financially viable. The church are open to creative ideas and plan to setup a working group to discuss ideas and implement actions to keep the church open for the community.

Alexandra Leaney left 8.20pm

Thanks was given to Tom Bland for taking on the Parish Pump magazine.

District Councillor, Paul Claussen advised that county deals will be included in the agenda for next Monday's cabinet meeting.

District Councillor Paul Plummer apologised for missing previous meetings and explained that this usually clashed with another parish council meeting.

## **6. Planning applications**

### **6.1. To receive an update on any application decisions made by Breckland District Council since the last meeting**

3PL/2023/0042/VAR, land off Hall Road, variation of condition no 2 on 3PL/2021/1359/F addition of boot room and utility area to plot 4. **APPROVED**

### **6.2. To consider any new planning applications**

3PL/2023/0131/F Frans Green Industrial Estate, Unit 7 Sandy Lane, proposed overflow car park (retrospective). **No comments.**

## **7. Finance**

### **7.1. To note bank reconciliation (LT)**

There was no bank reconciliation as statements are received bi-monthly.

## **7.2. To review year to go finances (LT)**

The clerk had circulated the full year forecast ahead of the meeting. Kathryn Horton highlighted reserves at year end were predicted to be £4,177 which is lower than recommended.

## **7.3. To receive an update on internet banking (KH)**

The council **AGREED** to defer this until the next meeting.

## **7.4. To approve the payment list**

The council **APPROVED** the payment list as detailed at the bottom of these minutes.

## **8. To receive an update on the opportunities to spend the balance of the fence grant with the village hall (LB)**

Lynsay Barrett will discuss with the village hall at the next meeting. **ACTION:** clerk to check if grant can be used for maintenance.

Tom Bland left the meeting.

## **9. To agree donation to the Parish Pump magazine**

The council **AGREED** to donate £250 towards the grant. This will be added to this month's payment list.

Tom Bland returned to the meeting.

## **10. Bus Shelters**

### **10.1. To receive an update on the bus shelter repairs (JB)**

Repairs had been completed on the bus shelter and thanks given to John Baldock, Tom Bland and Chris Rose for their work.

### **10.2. To discuss progress made on additional bus shelter outside the village hall (All)**

**ACTION:** Councillors to look at designs and share on Facebook to gain residents' feedback.

## **11. To discuss a neighbourhood plan**

The council **AGREED** to defer this item.

## **12. To agree date of Annual Parish Meeting and discuss format**

The council **AGREED** to hold the Annual Parish Meeting on 18 May. The clerk confirmed the village hall had been booked. **ACTION:** Lynsay Barrett to ask Village Hall Committee if they wish to hold their Annual General Meeting between the Parish

Council's Annual Parish Meeting and Annual Parish Council Meeting, on 18 May.  
The clerk to draft an agenda and circulate to councillors

### **13. To receive an update on the Coronation event**

The Village Hall had tried to submit an application for a grant for the event, but it is unclear if this has gone through. District Councillor Paul Claussen had agreed to support the grant request and will enquire at the District Council if this application was received. **ACTION:** Lynsay Barrett will confirm plans with the Village Hall at their next meeting.

### **14. To discuss litter picking and the Great British Spring Clean (17 March to 2 April)**

The council **AGREED** to litter pick on 25 March, with all members of the public welcome to join, meet at the village hall, 10.30am. **ACTION:** the clerk to arrange the litter picking equipment from Breckland District Council.

Galliford Try had contacted the clerk as they are organising litter picks along A47 corridor and are asking for suggested locations. **ACTION:** the clerk to respond asking them to focus on the A47 and Sandy Lane

### **15. To discuss creating a calendar of events**

The council **AGREED** to defer this to next meeting. **ACTION:** all to bring ideas to the next meeting.

### **16. To receive an update on the water levels in the nature reserve**

This was discussed under item 5.

### **17. To discuss the burning of materials at the village hall**

The council **AGREED** to defer this to next meeting.

### **18. To agree purchase of bulbs for the woodland at Church Road**

The charity will be purchasing bulbs and wildflowers for the woodland. The council **AGREED** not to purchase additional bulbs.

### **19. Correspondence**

**19.1. Update on Norwich Western Link and introduction from Graham Plant**

**19.2. Road closure, Dereham Road Mattishall on 12 March**

**19.3. Election info**

Kathryn Horton summarised the correspondence. The clerk advised more information about the election process could be found under the news section of the website. Nomination papers were available to all.

## 20. To receive items for the next agenda

Planters by the village sign, allotment allocation, future of All Saints' Church

9.11pm closed

### Item 7.4 Payment list

#### East Tuddenham Parish Council Payment list for approval on 7 March 2023

Payee	Description	Total amount	VAT
East Tuddenham Church	Donation to grass cutting	300.00	-
J Baldock	Materials to repair bus shelter	205.21	32.83
Norfolk PTS	Update seminar	54.00	-
Norfolk PTS	Annual subs	89.35	
Parish Pump	Donation to magazine	250.00	
Total, excl. clerk		<b>898.56</b>	<b>32.83</b>
<b>Clerk costs</b>			
Total clerk costs		<b>325.63</b>	-
<b>TOTAL PAYMENTS</b>		<b>1,224.19</b>	<b>32.83</b>

\* due 31 March 2023