

# East Tuddenham Parish Council Annual Meeting of the Parish Council Agenda (published 12 May 2023)

**Date: Thursday 18 May 2023 Time: 7.30pm**  
**Place: East Tuddenham Village Hall**

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Councillors are summoned to attend the next meeting of the Parish Council. The public are welcome to attend.

## Lorraine

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1. To elect a chair
2. To elect a vice-chair
3. To receive apologies for absence
4. To receive declarations of interest in items on the agenda and consider any requests for dispensations
5. To consider any declarations of acceptance of office that have not been received and decide whether to grant an extension or declare the seat vacant
6. To approve the co-option of new councillor(s) onto the council
7. To approve the minutes of the parish council meeting held on 4 April 2023
8. Open forum for Public Participation: an opportunity to hear from members of the public and County and District Councillors
9. To confirm the eligibility and to consider adopting the General Power of Competence
10. To report on items not on the agenda from the last meeting (information only)
11. To discuss the village website and agree payment of Parish Council's portion of the annual subscription fee as invoiced by the Village Hall
12. To receive an update on repairs to the dog bin by the Church
13. To consider an annual subscription to Norfolk Association of Local Councils
14. To consider Clerk's annual membership fees for Society for Local Council Clerks
15. To consider contributing towards McAfee, anti-virus for Clerk's computer
16. To consider a response to Felling Licence Consultation, 017/1146/2023 Green Farm
17. Finance

- 17.1. To consider the Internal Auditor's report for 2022/23
- 17.2. To agree the accounts for year-end 31 March 2023
- 17.3. To consider whether to exempt from an external audit and if so to authorise the Chair and Clerk to sign the Certificate of Exemption 2022/23
- 17.4. To consider the assertions on, and complete, the Annual Governance Statement 2022/23 and to authorise the Chair and Clerk to sign the document
- 17.5. To consider and approve the Accounting Statements 2022/23 and to authorise the Chair to sign the document
- 17.6. To note the bank reconciliation
- 17.7. To agree the payment list and ratify payments made since the last meeting

#### 18. Planning

- 18.1. To receive update on application decisions taken by Breckland District Council
- 18.2. To consider any new planning applications, as listed below, and agree comments
- 18.3. To note applications since the last meeting with no comments made
- 18.4. To discuss affordable/social housing and plans for potential new development

19. To receive an update on the planters to be placed by the village signs

20. To receive an update on the proposed new bus shelter

21. To receive feedback on The Coronation event

22. To discuss the Summer Fete 2023

23. To receive feedback on litter picking on 13 May and agree next date

24. To discuss clerk's appraisal

25. To discuss a disabled swing/National Lottery Grant

26. To receive an update on the repairs at Tilney Road

27. To discuss condition of footpath between The Common and Church Lane

#### 28. Correspondence (information only)

- 28.1. Environment Agency Maintenance Work
- 28.2. Volunteering Opportunities and The Big Help Out
- 28.3. Breckland 22/23 achievements and resident survey
- 28.4. Temporary Road Closure – from Blind Lane into East Tuddenham on 14 May
- 28.5. Norfolk Community Biodiversity Awards 2023

29. To receive items for next meeting agenda

#### Item 18.2 Planning applications for consideration

Planning Ref	Location	Description
3DC/2023/0135/DOC	1 Barrack Close	Discharge of conditions 3,7 & 8 3PL/2021/1262/F
3PL/2023/0433/VAR	1 Barrack Close	Variation of condition 2 3PL/2021/1262/F, addition of conservatory to plot 1