

Minutes of East Tuddenham Parish Council meeting

Tuesday 1 November 2022, 7.30pm

East Tuddenham Village Hall

Present: Kathryn Horton (Chair), John Baldock, Lynsay Barrett (Vice Chair), Tom Bland, James Howells, Alexandra Leaney and Lorraine Trueman (Clerk)

Also present: No members of the public.

Kathryn Horton opened the meeting by welcome the new clerk.

1. **Apologies for Absence**

Apologies for absence were received from Chris Rose

2. **Public Forum**

a) County/District Councillors

No report.

b) Public

No members of the public were present.

3. **Declaration of Interest for items on the agenda**

None were received.

4. **Minutes of the meeting held on Tuesday 4 October 2022**

The council APPROVED the minutes and were signed by the Chair, as a true and accurate record.

5. **Minutes of the meeting held on Wednesday 19 October 2022**

The council APPROVED the minutes and were signed by the Chair, as a true and accurate record.

6. **Matters Arising from the Minutes**

a) Terms of Play Area Fence Grant

Action: Clerk to chase Breckland District Council on outstanding balance of grant and ask if balance can put towards bus shelter. **Action:** Clerk to check the Village Hall have been paid for play area.

b) Platinum Jubilee Boardwalk Plaques

Tom Bland has put the plaque in place. **Action:** Councillors to arrange a walk, with the resident who proposed the idea, to the Boardwalk and plaque.

Action: John Baldock asked for other councillors to look at the bus shelter before agreeing any repairs.

7. **Planning**

a) New Applications

3PL/2022/1097/EU Frans Green Industrial Estate Unit 7, Sandy Lane: Change of use of land to form an employee car park (Lawful Development Certificate – Existing Use).

Action: clerk to ask Breckland District Council for an extension to allow council to gain more information from Pips Skips and nearby residents.

3PL/2022/1097/EU Frans Green Industrial Estate Unit 7, Sandy Lane: Lawful Development Certificate to regularise the existing use of an area of land for external storage.

Action: clerk to ask Breckland District Council for an extension to allow council to gain more information from Pips Skips and nearby residents.

3PL/2022/1107/F Frans Green Industrial Estate Unit 7, Sandy Lane: Proposed extension to existing building.

Comment: East Tuddenham Parish Council are concerned the application is not factually correct and will contact Pips Skips for more information.

b) Applications considered between meetings

There were none.

c) Decisions

No decisions have been made since the last meeting.

8. Finance

a) Finances 2022/23 To Date

The accounts to date were presented. Unpresented cheques total £4,726.01 and Barclays account balance, after the unpresented cheques would be £5,721.59

b) Payments

The council APPROVED the following payments

C Moore	Salary & Expenses October 2022	£226.85
HMRC	PAYE Oct 2022	£49.60
Norfolk PTS	Clerk recruitment	£450.00
Church	Noticeboard	£554.33

9. Correspondence and Consultations

a) Consultation on Anglian Water Communications Installation for Smart Metering Network

Noted

b) General Correspondence

A request for the Parish Council to consider how their decisions impact those with disabilities. The resident was unable to attend the meeting but has agreed to attend the next meeting to discuss their ideas.

The church invited the Parish Council to send a representative to the Remembrance Day service. Lysay Barrett agreed to attend. **Action:** the clerk to advise the church.

10. Other Matters

a) First Draft Budget 2023/24

Council reviewed the first draft, discussed the increase in precept and compared the charge to other local parishes. **Action:** all to consider future projects and aim to sign off next month

- b) Schemes for Norfolk County Council Parish Partnership Scheme 2023/24 (bus shelter near Village Hall)
A quote had been received by Norfolk County Council's preferred supplier of £8,130.
Action: James Howells to contact other suppliers for quotes. The clerk to contact County Councillor Bill Borrett to ask for funding and the clerk to apply to the Parish Partnership scheme.
- c) Village Hall Liaison
No further information available yet.
- d) Parish Pump Magazine
Sarah Mugford, who currently produces the Parish Pump Magazine is stepping down. The Parish Council wish to thank her for all her hard work getting the magazine set up and think she has done a wonderful job. The council would like to help find someone to take this on for the benefit of the parish. **Action:** the clerk to contact Sarah and ask for more information about what is involved.
- e) Replacement pads for defibrillator
The pads are now out of date. **Action:** the clerk to purchase replacements.
- f) Notice board at Church
The invoice from the church has been received and payment agreed under item 8b.
- g) Breckland Mental Health Training Courses
Tom Bland spoke about the courses and grants available. **Action:** Tom to email details to all councillors.
- h) Maintenance of overgrown pathways
Footpaths are the responsibility of Norfolk County Council. The Parish Council discussed how they could improve the footpaths but agreed they were not able to help at this time.
- i) Refreshments at Parish Council meetings
The council AGREED to hold a Christmas walk, between Christmas and New Year, with mince pies and chat at the Village Hall at the end of the walk. **Action:** Lynsay Barrett to check village hall availability and the clerk to add to the next agenda
- j) Litter in play area and park
A resident had advised there were cans and bottles being left in the play area and park. Councillors had taken walks through the area and had not seen significant amounts of litter. The council discussed holding walks and litter picks to raise awareness and the possibility of using equipment from Breckland District Council.
Action: the clerk to add to January agenda.

11. **Date of next meeting**

The next meeting would take place on Tuesday 6 December 2022 at 7.30pm at East Tuddenham Village Hall.

Action: Include calendar of events on the next agenda

The meeting closed at 9.05pm