

East Tuddenham Parish Council

Minutes of the Meeting held 28th June 2021

Attendees: John Baldock, Lynsay Barrett, Chantal Childs (Clerk), Anna High, Bryan Meeks, Sarah Mugford, Ian Payter (Chairman)

Apologies: Ian Martin (Breckland)

(The meeting opened at 7.30pm on Zoom)

1. The minutes of the meeting held on 26th April 2021 were approved and duly signed.

2. Matters arising from those minutes

- Highways Rangers – the pothole on Bull Close is due for repair around the 26th September. It was meant to be done in 6 weeks but has been delayed. There is a large pot hole outside Earthsea school on Berry's Lane. This will be reported.

The grass along the footpaths is starting now to be mown. IP will report any further ones needing attention

- There is no further progress with the affordable housing scheme. IP has chased this but not got a response
- A47 dualling – this gets the final stamp in July and one further meeting is needed. This will start end of the year/start of 2022.
- Hall Lane - this is going to be blocked at the bottom and signage added at the entry to say it's a no through road. This is taking place as part of the A47 dualling. It's currently on the A47 plans as a track but is not suitable for cars so will be closed off.

3. Finance:

- Cheque signing –
 - Tony Bradfield – ET Website - £30.00
 - Westgarth Turner – Payroll - £18.75
 - C Childs – Clerk Remuneration - £300.00
 - Came & Company - £714.94
- Parish Council funds stand at £7,956.39 as of 14th July
- CC updated the PC that the Annual Governance and Accountability Return is due for completion and the Certificate of Exemption was confirmed.. The Accounting Statement will be presented in the AGM.
- IP confirmed that he has reviewed and updated the Annual Governance statement. This makes reference to the risk assessment for the fixed assets being properly maintained.

4. Planning:

- **3PL/3PL/2021/0635/HOU** – Drift House, Common Road – Single Storey Side Extension –
 - The PC have received confirmation that this has been approved

5. Correspondence

- East Tuddenham website – Tony Bradfield gave a contact for the PC to enquire with about taking over the domain hosting and website maintenance. CC has obtained costings and it will be £34 a month with a discount. This will be, split between the PC and the Village Hall. CC to check with the Village Hall if this is suitable and enquire about splitting the cost three ways with the Charities.

- *The PC were advised that there were temporary traffic lights at the Mattishall Road/Hall Lane junction with no workmen on site. The PC were not informed of these works, nor Konect Bus which takes that route. IP made enquiries with Highways and found out that it was works carried out by Anglian Water under two way lights. It wasn't a full closure and so notification wasn't required. Unfortunately, communication under courtesy also did not take place which usually does. They offered their apologies.*
- *A parishioner contacted IP with concerns around speeding in the village. IP advised that he has complained about this many times to Highways and the police and acknowledged it's a continuous problem for the parish. Unfortunately, we were told that no action can be taken unless there are two deaths. IP explained that's why the speed monitoring equipment was purchased. A community speed watch offer was made to the Parish but there weren't enough volunteers.*

6. Updates from Councillors

- *IP gave the news that he is retiring from Chairman of the Parish Council. IP said he has given ten years to the role when he said he would only do five so feels it's his time to retire. IP suggested that each Chairman should have an agreement set up for five years as it's beneficial for the parish to have a change more regularly.*

All of the councillors and the clerk would like to personally thank IP for all of his hard work and support that he has given to the parish and the PC over the years and would like to wish him a happy and relaxed retirement.

7. Items for the next agenda

- *No items*

Dates for the next meeting: 27th July 2021 at 7:30pm (Zoom)

(The meeting closed at 8:30pm)