

Minutes of East Tuddenham Parish Council meeting Tuesday 6 December 2022, 7.30pm East Tuddenham Village Hall

Present: Kathryn Horton (Chair), Tom Bland, James Howells, Chris Rose and Lorraine Trueman (Clerk)

Also present: Two members of the public, including District Councillor Paul Claussen

7.30pm Kathryn opened the meeting

1. To receive apologies for absence

Apologies were received from Lynsay Barrett, John Baldock and Alexandra Leaney.

2. To receive declarations of interest in agenda items and consider any dispensation requests

No declarations were made.

3. To approve the minutes of the Parish Council Meetings held on 1 November 2022

The council **AGREED** the minutes and the chair signed them as a true and accurate record.

4. To report progress on items, from the last meeting, not on the agenda (information only)

There were no items to report.

5. Open forum for public participation: an opportunity to hear from members of the public and the District/County councillors

Paul Claussen advised the Parish Council to look at the emerging plan on the A47 dualling.

Paul and the council spoke about the local plan, the elected leader model and call for sites.

6. Planning applications

6.1. To receive an update on any application decisions made by Breckland District Council since the last meeting

3PL/2022/1107/F, Frans Green Industrial Estate, Unit 7, Sandy Lane, Proposed extension to existing building (Full). **APPROVED.**

3DC/2022/0272/DOC, Riverside Farm, Rotten Row, Discharge of Condition 5 on 3PL/2022/0109/F, **DOC-COMplete**

6.2. To consider planning applications, with extended deadlines

3PL/2022/1097/EU Frans Green Industrial Estate Unit 7, Sandy Lane: Change of use of land to form an employee car park (Lawful Development Certificate – Exiting Use) **No comments**

3PL/2022/1098/EU Frans Gr Green Industrial Estate Unit 7, Sandy Lane: Lawful Development Certificate to regularise the existing use of an area of land for external storage **No comments**

6.3. To consider any new planning applications (none)

No new applications.

7. Finance

7.1. To agree view access to the bank account for the clerk

See item 7.2

7.2. To consider internet banking

Kathryn Horton will investigate this.

7.3. To discuss the balance of the fence grant

The Parish Council may be granted permission to spend the balance of the grant from Breckland District Council, of £812, provided the spend is classified as recreational. **ACTION:** Lynsay Barrett to contact the village hall to ask if they have a need for the funding.

7.4. To approve the payment list

The council **AGREED** the payment list as detailed at the bottom of these minutes.

7.5. To consider changes to 2023/24 first draft budget

The council **AGREED** to increase band D precept by £27.57 per annum to give the council a total precept of £8,935. Paul Claussen reminded council that although band D is the common measure many properties in Breckland fall into band B or C and will therefore pay less.

8. To consider applying for a grant under the Parish Partnership Scheme 2023/24 for a new bus shelter

The council **AGREED** they would not be able to make the deadline of 9 December, but they would still like to proceed with the installation of a new bus stop. **ACTION:** the clerk to contact Martin Barrett, of the village hall, to confirm whose land the bus stop will be on, village hall or highways, and to contact

Highways to ask for bus shelter specification requirement. All councillors to look at bus shelter designs.

9. To receive an update on the bus shelter repairs

ACTION: the clerk to contact John Baldock to ask if he needs any assistance

10. To discuss the flooding on Mattishall Road

Highways have investigated the issue but visited on a dry day. All gullies and catchpits have been jetted and cleaning in November. **ACTION:** councillors to send photos to the clerk when flooding occurs again.

11. To receive an update on the Parish Pump Magazine

Tom Bland thanked Sarah Mugford for her support and the incredible job she has done to get the magazine to its current stage. Tom also thanked Kathryn Horton and James Howells for printing the magazine.

James Howells advised he had contacted Pips Skips, Painted Barn and Honingham Buck to ask if they wanted to advertise in the magazine.

12. To agree a walk at Christmas and discuss creating a calendar of events

The council **AGREED** that the walk will take place on 31 December at 10.30. All to meet in the village hall car park. Everyone is welcome to join the dog friendly walk with mulled wine also supplied.

ACTION: the clerk to include calendar of events on the next agenda.

13. To agree meeting dates for 2023

The council **AGREED** the following dates;

7 February	7 March	4 April	16 May
6 June	4 July	5 September	3 October
7 November	5 December		

14. To agree the clerks' salary increase as per the national pay scales

The council **AGREED** the increase as per the national scales for the previous and current clerk

15. Correspondence

The correspondence included grass cutting outside the flagship houses, the SAM2 sign, training and external audit was noted.

16. To receive items for the next agenda

Coronation event

8.50pm closed

East Tuddenham Parish Council Payment list for approval on 6 December 2022

Payee	Description	Total amount	VAT
Tom Bland	Engraving Boardwalk plaque	13.95	2.33
East Tuddenham Church	Non recoverable VAT for noticeboard	110.87	
Total, excl. clerk		124.82	2.33
Clerk costs			
Total clerk costs		989.92	13.50
TOTAL PAYMENTS		1,114.74	15.83