

Minutes of East Tuddenham Parish Council meeting Tuesday 5 September, 7.30pm East Tuddenham Village Hall

Councillors Present: Kathryn Horton (Chair), Tom Bland, James Howells, Chris Rose, Lynsay Barrett and Alexandra Leaney

Also present: Lorraine Trueman (Clerk) and members of the public, including District Councillor Paul Claussen

7.33pm Kathryn opened the meeting

1. To receive apologies for absence

All councillors were present.

2. To receive declarations of interest in agenda items and consider any dispensation requests

All declared an interest in proposed new housing development south of Mattishall Road, under item 11.

Chris Rose and Alexandra Leaney declared an interest in Rotten Row, item 16.

3. To approve the minutes of the Parish Council Meetings held on 4 July 2023

The council **AGREED** the minutes and the chair signed them as a true and accurate record.

4. To report progress on items, from the last meeting, not on the agenda (information only)

No progress has been made on the dog bin on the playing area.

5. Open forum for public participation: an opportunity to hear from members of the public and the District/County councillors

No comments from the public.

6. Planning applications

6.1. To receive an update on any application decisions made by Breckland District Council since the last meeting

No decisions made.

6.2. To note applications since last meeting with no comments submitted

3PL/2023/0773/HOU, Roxes Farm Common Road, proposed rear right side single storey extension and proposed two storey extension with Juliet balcony to west elevation with associated internal alterations.

3PL/2023/0755/HOU, 8 Tilney Road, proposed removal of existing side extension and construction of new storey side extension.

6.3. To consider any new planning applications

3DC/2023/0235/DOC, Riverside Farm, Rotten Row, Discharge of Condition 3 on 3PL/2022/0109/F. **No comments**

7. Finance

7.1. To note bank reconciliation

The council noted the bank reconciliation which was available to councillors ahead of the meeting and published on the website.

7.2. To note actual v budget to 31 August 2023

The report was available to councillors ahead of the meeting and published on the website. Kathryn spoke about building reserves.

7.3. To agree insurance

The budget is £525.00. The council **AGREED** to accept the quote from at Zurich £506.34

7.4. To approve the payment list

The council **APPROVED** the payment list as detailed at the bottom of these minutes.

8. To receive a report on the meeting with Breckland District Council, Head of Planning

A report was available ahead of the meeting. **ACTION:** the clerk to publish the report on the website.

9. To receive an update on the meeting held with the police about traffic

No update was available.

10. To discuss the proposed new bus shelter

Council discussed the type and cost of shelter. **ACTION:** Tom Bland to advertise for support in the Parish Pump.

11. To discuss the proposed housing development south Of Mattishall Road

No update.

12. To discuss becoming a mindful village

Lorraine Varney from Breckland District Council spoke about Mindful Parishes. The initiative is asking for volunteers to provide light touch support and to be able signpost people to the appropriate places. For East Tuddenham to become a mindful village, a minimum of 5 Wellbeing Champions are needed. This can be anyone who has a connection with the village and does not have to live within the parish. The village already has a Wellbeing Champion with more expressing an interest. To become a Wellbeing Champion you need to take part in a training course. The next one is online on Tuesday 19 September, 6.30 to 8pm. Contact Lorraine Varney, the clerk or any parish councillor for more information.

13. To discuss leaking irrigation pipe near Church Lane

The leak was reported and has been fixed.

14. To consider a response to Breckland Local Validation List

All residents can give their own response **ACTION:** the clerk to put on the website.

15. To agree who is to attend the preview session for Breckland's Local Plan

The council **AGREED** Kathryn Horton and Tom Bland would attend the meeting on 13 September at Dereham.

16. To discuss closure of Church Lane

Councillors and the public discussed the closure and the impact it was having on residents on Church Lane and Rotten Row. Jim Freeman, at Galliford Try, can arrange for the road to be reopened for large vehicles. Serco are still not delivering a reliable service to those at Rotten Row. **ACTION:** the clerk to contact Serco

17. To appoint member to complete surveys during A47 projects

The council **AGREED** Chris Rose to appoint to complete surveys.

18. Correspondence

- 18.1. Norwich Western Link update**
- 18.2. Outcome of judicial review in May of A47 schemes & update**
- 18.3. Mattishall, Shipdham and Watton Neighbourhood Watch**
- 18.4. UK Power Network to remove overhead cable**

ACTION: the clerk to add details of Neighbourhood Watch to the website.

19. To receive items for the next agenda

Dog bin on the playing field.

To pass a resolution under the public admission to meetings act 1960 to exclude members of the public and press for the following confidential item;

20. To receive clerk’s resignation and discuss a replacement clerk

The council noted the clerk’s resignation and **AGREED** who they interview for the role. The council **AGREED** the chair would make recommendations to the council.

8.28pm meeting closed

Item 7.4 Payment list

**East Tuddenham Parish Council
Payment list for approval on 5 Sept 2023**

Payee	Description	Total amount	VAT
Zurich	Annual insurance	506.34	
Catherine Moore	123 annual domain	14.39	2.40

Total, excl. clerk		520.73	2.40
--------------------	--	---------------	-------------

Clerk expenses

Total Clerk expenses		-	-
----------------------	--	---	---

Clerk salary

Lorraine Trueman	Salary - Aug	260.23	
HMRC	PAYE & NI - Aug	65.20	
Lorraine Trueman	Salary - Sep	260.43	
HMRC	PAYE & NI - Sep	65.00	
Total clerk salary		650.86	-

TOTAL PAYMENTS		1,171.59	2.40
-----------------------	--	-----------------	-------------

Salary due at end of month