

Minutes of East Tuddenham Parish Council meeting Tuesday 6 June 2023, 7.30pm East Tuddenham Village Hall

Councillors Present: Kathryn Horton (Chair), Tom Bland, James Howells, Lynsay Barrett (Vice-chair) and Alexendra Leaney

Also present: Lorraine Trueman (Clerk) and members of the public, including District Councillor Paul Plummer

7.32pm Kathryn Horton opened the meeting

1. To receive apologies for absence

Apologies were received from Chris Rose and Tom Bland advised he would be late to the meeting.

2. To receive declarations of interest in agenda items and consider any dispensation requests

No declarations were made.

3. To approve the minutes of the Parish Council Meetings held on 18 May 2023

The council **AGREED** the minutes and the chair signed them as a true and accurate record.

4. To receive a report from the developers for the Affordable Homes Project

The developer explained a proposal was being drafted in conjunction with the landowner and Breckland District Council for the last east of the village. This would be a mix of on market homes and shared equity/rentable houses and bungalows. He explained that the process had looked at current services and transport and the closeness to the development boundary.

There is currently no footpath that extends to the site, but this would need to be addressed so that the site was connected to the rest of the village and the 30mph would need to move eastwards.

Housing association had advised they would require a mixture of rentable and shared equity property.

The current proposal includes 9 social houses/bungalows, being a mixture of 1,2 and 3 bedroom, and 10 on market houses/bungalows. Members of the public suggested there was a demand for 3 bed social housing and the developer was open to adjusting the mix of beds.

The developer would like to share the scheme with the wider community once they had been drafted and proposed an open session. All members of the public and councillors were in favour of this.

It is planned that the social housing be offered to residents of East Tuddenham first before extending to a wider area.

A member of the public asked about the overall financial position of the development, who would stand to benefit, financial or otherwise. The developer responded by advising they had to meet a gross profit of 17-20% to gain support of the banks, the housing association require to buy the properties at £150k below market value and the landowner would also benefit. He went on to advise the landowner would like to see the village have a shop, possibly setup in the Village Hall but this would need volunteers to run it.

The developer thought that the building would not begin for about 1.5 years.

A councillor asked if East Tuddenham needed that amount of housing and was concerned the village would become sprawling.

The council concluded they needed to see the plans and gain residents' opinions.

5. To report progress on items, from the last meeting, not on the agenda (information only)

The clerk confirmed Alexandra Leaney had signed the declaration of acceptance of office before the start of the meeting.

Tom Bland cut the grass on the junction with Church Lane and Mattishall Road and the clerk reported the Berry's Lane/Mattishall Road junction and the ditch near Rotten Row to Highways. Berry's Lane/Mattishall Road junction grass has been cut.

The financial documents have been published on the website, the notice of electors rights is on the notice boards and the exemption certificate has been sent to the external auditor.

6. Open forum for public participation: an opportunity to hear from members of the public and the District/County councillors

A member of the public asked about the election process and why they had been no election for Parish Councillors. The clerk explained that East Tuddenham has 7 seats and only 4 nominations, therefore an election was not required. All discussed the communication around the process and agreed this could be improved. **ACTION:** councillors to have a stand at the fete and Tom Bland and the clerk to put an article in the Parish Pump

A member of the public suggested the council could also have the development plans, see item 4, on their stall at the fete.

A member of the public had reported the overgrown footpath from the church to the wood. It was thought this had been actioned.

7. Planning applications

7.1. To receive an update on any application decisions made by Breckland District Council since the last meeting

None

7.2. To consider any new planning applications (none)

None

8. To discuss bio-diversity net gain plans

The council would like to understand what the village would like to gain in order for them to focus on residents' preferences. **ACTION:** Chris Rose and the clerk to draft a questionnaire to go out to residents and the councillors to gain feedback from their stall at the village fete.

9. To receive an update on the planters to go by the village sign

The first planter has been built and will have a liner added and be painted. Wood is still being collected for the second planter. James Howells will provide the top soil and the Community Allotment and Posh Plants will provide the plants.

10. To discuss other organisations sharing the Parish Council's website

The clerk explained that it is possible for all groups to share the website but there is only 1 login and so this would need to be shared by all who would publish information. She had advised she had been in contact with the Village Hall to understand their requirements from the website as these are likely to be different to the parish council's. **ACTION:** the clerk to contact Danni from the Village Hall.

11. To discuss new bus shelter

The clerk had requested permission from Highways but received no response.

12. To discuss Felling Licence at Green Farm

Kathryn Horton shared maps which highlighted where there would be clearance and replanting and where the thinning would take place. She noted there was a requirement to protect the woodland and minimise soil damage.

13. To agree purchase of flowers for Janet Guy, S137 payment

The council **AGREED** to send flowers and set a budget of £45. **ACTION:** Kathryn Horton to purchase.

14. Finance

14.1. To note bank reconciliation

The council noted the bank reconciliation with a statement balance on 1 April of £4,277.45 and a cashbook closing balance as at 31 May of £7,464.21. Precept of £4,467.50 had been received. **ACTION:** the clerk to put on the website

14.2. To note actual v budget to 31 May 2023

The council noted the report with total expenditure to 31 May being 11% of budget.
ACTION: the clerk to put on the website

14.3. To approve the payment list

The council **APPROVED** the payments as detailed at the bottom of these minutes.

15. Highways

15.1. To discuss implementing traffic calming in the parish

15.2. To discuss extending the 30mph eastwards

The clerk shared Norfolk Speed Management Strategy with the council ahead of the meeting. Kathryn Horton explained the document outlined the criteria required for introducing speed limits and traffic calming and that the parish would find it difficult to meet these.

The council noted the 30mph may extend as a result of the development discussed under item 4. They discussed the possibility of setting up Speedwatch, but this had been tried before and there were no volunteers. All wanted to raise awareness and encourage those passing through the village to slow down. **ACTIONS:** signs for wheelie bins and planters, download and share SAM2 data, contact the community police officer, raise the setting up of a Speedwatch group at the fete.

16. To discuss Summer Fete 2023 to be held on 9 July

A group of residents had formed to organise the village fete. The council **AGREED** to have a stall to promote the activities of the council. The church and community allotment have also agreed to hold a stall along with 25 commercial stalls. There will be a raffle/tombola, a bouncy castle and the group are trying to arrange some music. Some of the proceeds from the event could go towards the bus shelter. If you are able to help with the fete, contact Tom Bland or join the next meeting at the village hall on 30 June, 8pm.

17. To discuss creating and maintaining an events calendar

The council **AGREED** to wait for the village hall to join the website and work with them on an events calendar.

18. To discuss the refurbishment of the village sign

James Howells and Kathryn Horton **AGREED** to fund and repaint the sign.

19. To discuss training requirements

The council **AGREED** to the clerk attending Norfolk PTS update seminar in October and will share the cost, of £54, with her other councils.

20. Correspondence

20.1. Road closure in Barnham Broom on 12 June

20.2. Elected councillor expenses submission

Kathryn will complete a template for the expenses submission and share with councillors as required.

21.To receive items for the next agenda

Dog fouling and litter in the park, debate the affordable housing and reduce the agenda to allow time for the debate.

Council will do a leaflet drop to every property to invite residents to attend and have their say.

9.24pm meeting closed

Item 14.3 Payment list

**East Tuddenham Parish Council
Payment list for approval on 6 June 2023**

Payee	Description	Total amount	VAT
Total, excl. clerk		-	-
Clerk expenses			
Lorraine Trueman	Stamps	3.00	
Total Clerk expenses		3.00	-
Clerk salary			
Lorraine Trueman	Salary	260.23	
HMRC	PAYE & NI	65.20	
Total clerk salary		325.43	-
TOTAL PAYMENTS		328.43	-

Salary due at end of month