

Minutes of East Tuddenham Parish Council meeting Tuesday 4 April 2023, 7.30pm East Tuddenham Village Hall

Councillors Present: Kathryn Horton (Chair), Tom Bland, James Howells, Chris Rose, Lynsay Barrett and Alexandra Leaney

Also present: Lorraine Trueman (Clerk) and members of the public, including District Councillors Paul Claussen and Paul Plummer

1. To receive apologies for absence

John Baldock sent his apologies.

2. To receive declarations of interest in agenda items and consider any dispensation requests

None were received.

3. To approve the minutes of the Parish Council Meetings held on 7 March 2023

The council **AGREED** the minutes and the chair signed them as a true and accurate record.

4. To report progress on items, from the last meeting, not on the agenda (information only)

The church is setting up a Friends Group to work towards keeping the church open. Anyone interested is welcome to attend a meeting on 11 July, more details will be available shortly.

5. Open forum for public participation: an opportunity to hear from members of the public and the District/County councillors

A village website was set up and the annual subscription has been paid by the Village Hall. The Parish Council is expected to pay for part of this but the details are unclear. **ACTION:** the clerk and Lynsay Barrett to research.

The Village Hall celebrate their 40th anniversary in October.

The allotment plot raised last month has been allocated and the issue resolved.

A resident had spoken to the Village Hall about a disabled swing and reported that they are in favour of this, but the Village Hall think the Parish Council would be in a better place to apply for a National Lottery grant. **ACTION:** the clerk to look at National Lottery.

Bank statements are needed for the year end audit.

Paul Plummer wishes everyone well for the elections on 4 May.

Paul Claussen reported Unison had called a strike which impacted bin collections. There had been a lot of work going on behind the scenes with managers stepping in to fill the gaps, this resulted in all bins collected although some where later than usual. There may be another strike over the Coronation period.

6. Planning applications

6.1. To receive an update on any application decisions made by Breckland District Council since the last meeting

TRE/2023/0050/TPO Green Farm Mattishall Road, works on Turkey Oak (T15).

CONSENT

3PL/2023/0131/F Frans Green Industrial Estate Unit 7 Sandy Lane, retrospective overflow car park. **APPROVED**

6.2. To consider any new planning applications (none)

None

7. Finance

7.1. To receive an update on internet banking

No further update.

7.2. To approve the payment list

The council **APPROVED** the payment list as detailed at the bottom of these minutes.

7.3. To review the asset register

The council reviewed the asset register.

8. To receive an update on the possibility of using the balance of the fence grant on the play area maintenance

No response received from Breckland District Council.

9. To discuss the condition of the dog bin by the Church

The post may be rotten. **ACTION:** Councillors to fix, lead by Chris Rose

10. To receive an update on the planters to go by the village sign

The council **AGREED** to Norfolk County Council's conditions. **ACTIONS:** the clerk to submit application and Tom Bland to lead the building of the planters.

8.14pm Alexandra Leaney left the meeting.

11. To discuss feedback on bus shelter designs

Chris Rose spoke to Highways who advised him the council need to submit an application and that the installers need to be accredited and insured. The council thought the bus shelter needed to accommodate at least 10 people and **AGREED** to Highways conditions as specified in their application form. **ACTION:** the clerk to submit an application form and Tom Bland to provide a sketch.

12. Annual Parish Meeting

12.1. To agree date and time of meeting

The council **AGREED** to hold the meeting on 18 May at 7pm, with the Annual Parish Council Meeting timetabled to start at 7.30pm. This may be delayed if the Village Hall wish to hold their annual meeting immediately after the Annual Parish Meeting. **ACTION:** Lynsay to arrange teas/coffee for the evening, the clerk to add to the website and Tom Bland to put on Facebook and on the board outside the Village Hall.

12.2. To discuss the draft agenda

The council **AGREED** the draft agenda circulated by the clerk.

12.3. To agree guest speakers

The council **AGREED** to invite District Councillor's County Councillor, Village Hall, East Tuddenham charities, community allotment and Earthsea School.

A member of the public arrived and was invited to speak. The condition of the footpath at Tilney Road was raised. The council were advised this had been reported to Highways several times and although they had been out to repair it, the repairs had only been to small sections of the footpath. The path is now in such a state it is difficult for users on mobility scooters to use. This is resulting in increased anxiety and depression for a resident of the area. **ACTION:** Tom Bland will take photos and send to the clerk to report to Highways

13. To agree on the Coronation event

The council **AGREED** to arrange a walk on 8 Monday 10am meet at Village Hall, with tea and cake afterwards and children's activities. **ACTION:** the clerk to advertise on the website, Tom Bland to advertise on Facebook and Village Hall sign, all to decorate the village hall, Lynsay Barrett to confirm availability of the Village Hall and the clerk to email Rev. Mark McCaghrey to confirm the plans.

14. To discuss Summer Fete 2023

ACTION: Lynsay Barrett to speak to the fete organisers to see if they have any plans for 2023.

15. To agree litter picking date(s)

The council AGREED to meet at the Village Hall on Saturday 13 May at 10.30am

ACTION: the clerk to book litter picking equipment and add to the website, Tom Bland to put on Facebook, once equipment is reserved.

16. To receive a report on Norfolk Parish Training and Support seminar

A report was available for councillors to read ahead of the meeting. **ACTION:** clerk appraisal.

17. Correspondence

17.1. Notification of traffic management for Norwich Western Link surveys

17.2. 2022/23 AGAR external auditor instructions

Correspondence was noted, with the traffic management for the Norwich Western Link surveys being on the website.

18. To receive items for the next agenda

Affordable/social housing and plans for potential new development, disabled swing/National Lottery grant

Meeting closed 20.53pm

Item 7.2 Payment list for approval

East Tuddenham Parish Council Payment list for approval on 4 April 2023

Payee	Description	Total amount	VAT
Total, excl. clerk		-	-
Clerk costs			
Total clerk costs		325.43	-
TOTAL PAYMENTS		325.43	-

Salary due at end of month