

Minutes of East Tuddenham Parish Council meeting Tuesday 7 February 2023, 7.30pm East Tuddenham Village Hall

Councillors Present: Kathryn Horton (Chair), Tom Bland, James Howells, Chris Rose, John Baldock, Lynsay Barrett

Also present: Lorraine Trueman (Clerk) and members of the public, including District Councillor Paul Claussen

7.30pm Kathryn opened the meeting

1. To receive apologies for absence

Apologies were received from Alexandra Leaney

2. To receive declarations of interest in agenda items and consider any dispensation requests

No declarations were made.

3. To approve the minutes of the Parish Council Meetings held on 6 December 2022

The council **AGREED** the minutes and the chair signed them as a true and accurate record.

4. To report progress on items, from the last meeting, not on the agenda (information only)

There were no items to report.

5. Open forum for public participation: an opportunity to hear from members of the public and the District/County councillors

Paul Claussen, District Councillor, spoke about what devolution means to Norfolk and the questions being raised by Breckland District Council.

Breckland District Council are working on their Local Plan with the new census information feeding in. The Parish Council will be asked to comment on the proposals from early March.

Paul also spoke about the benefits of the parish having their own neighbourhood plan. This is a huge undertaking, but funding was available.

Both Paul and Kathryn Horton are attending a Design Guide Workshop, run by Breckland District Council, on Thursday.

The allotments have won a grant approved for gardeners.

6. Planning applications

6.1. To receive an update on any application decisions made by Breckland District Council since the last meeting

3DC/2022/0345/DOC, Land off Hall Lane, Discharge of Conditions 4 & 6 on 3PL/2021/1359/F. **DOC-COMplete**

3PL/2022/1097/EU, Frans Green Industrial Estate, Unit 7 Sandy Lane, Change of use of land to form an employee car park (Lawful Development Certificate - Existing Use). **REFUSED**

3PL/2022/1098/EU, Frans Green Industrial Estate, Unit 7 Sandy Lane, Lawful Development Certificate to regularise the existing use of an area of land for external storage. **REFUSED**

6.2. To consider any new planning applications (none)

No new applications.

7. Finance

7.1. To note bank reconciliation (LT)

The council noted the bank reconciliation.

7.2. To review Q3 and year to go finances (LT)

The council reviewed the figures and concluded they would need to monitor the situation.

7.3. To receive an update on internet banking (KH)

Kathryn has been making slow progress with access to internet banking. Barclays Bank have advised they do not want to give the clerk access unless she was made a signatory.

7.4. To approve the payment list

The council **APPROVED** the payment list as at the bottom of these minutes.

7.5. To appoint internal auditor for 2022/23

The council **AGREED** to appoint Kerrie Wilton at a cost of £65.00

8. To receive an update on the opportunities to spend the balance of the fence grant with the village hall (LB)

ACTION: Lynsay Barrett will speak to the Village Hall

9. Bus Shelters

9.1. To receive an update on the bus shelter repairs (JB)

The council **AGREED** John Baldock would purchase the plastic for approx. £150 and councillors would meet on a Saturday morning to fix in place.

9.2. To discuss progress made on additional bus shelter outside the village hall (All)

The clerk advised the land where the council wish to install the bus stop belongs to Highways.

Councillors discussed the desire for a bus shelter that fitted with the village. They thought they could acquire many of the materials required, such as bricks, tiles and wood but may need to pay tradesmen to build the shelter. Councillors were keen to use local tradesmen.

The council **AGREED** Chris Rose would look into what the council need to do and James Howell would contact local contractors for quotes.

10. To consider opportunities of funding through the National Highways social fund

The council **AGREED** the clerk should contact the fund to ask them to support the bus shelter project.

11. To consider a response to the Greater Norwich Local Plan, focused consultation on sites for Gypsies and Travellers

The council **AGREED** no response.

12. To discuss grass delegated verge cutting

The council **AGREED** not to proceed.

13. To consider donation request from East Tuddenham PCC

After discussion, the council **AGREED** to donate 50% of the £600 requested due to their own financial situation.

ACTION: the clerk to advise the church of their decision, ask if there will be any more funding requests this year and signpost them to the grants policy for future requests.

Councillors would also like to understand the future of the church and would like to invite Rev. Mark McCaghrey to the next council meeting.

14. To agree date of Annual Parish Meeting and discuss format

The council **AGREED** to hold the meeting on 16 May at 6.30pm and would like to invite the Charities, Church, Easton School, Childhood First and the allotments. The Village Hall will hold their meeting directly after the Annual Parish Meeting, at 7pm and the Parish Council will hold the Annual Parish Council Meeting at 7.30pm

ACTION: Lysay Barrett to book the Village Hall and the clerk to invite speakers.

15. To agree who should attend Norfolk parish Training and Support update seminar on 21 March

The council **AGREED** the clerk would attend and report back to council.

16. To receive an update on the Parish Pump Magazine

Tom Bland gave an update on the Parish Pump. The current edition is being printed and will consist of 12 pages. Tom is looking for funding from advertising and donations. He will ask both East Tuddenham and Honningham Parish Council to contribute.

17. To discuss Norfolk and Waveney Mind Suicide Prevention

The council discussed and decided they did not have the resources to help.

18. To discuss holding an event for the Coronation

The council **AGREED** they would like to hold a BBQ at the Village Hall. **ACTION:** Lynsay Barrett to contact the Village Hall to check for availability and the clerk to apply for the grant from Breckland District Council and for the flagpole.

19. To discuss creating a calendar of events

Councillors discussed events such as The Coronation, Easter, Harvest Festival, Church and cookery events. The Village Hall will be 40 years old this year. The council **AGREED** to defer this until next month.

20. Correspondence

- 20.1. Chances project**
- 20.2. Update on the A47 schemes legal challenge**
- 20.3. Road closure, Dereham Road Mattishall between 12 & 16 Feb**

The council noted the correspondence and asked the clerk to add items 20.2 and 20.3 to the website.

21. To receive items for the next agenda

Parish Pump donation, neighbourhood plan and litter picking

9.11pm closed

**East Tuddenham Parish
Council
Payment list for approval on 7 February
2023**

Payee	Description	Total amount	VAT
		<hr/>	
Total, excl. clerk		-	-
Clerk costs			
		<hr/>	
Total clerk costs		651.06	-
TOTAL PAYMENTS		651.06	-
		<hr/>	

* to be paid 7 Feb 2023

** due 28 Feb 2023